

# 2012 Bi-weekly Guarantee Periods

Guarantee Period		Guarantee Claims must be submitted by: (23:59 Eastern Time)	Included in Pay for Pay Period	Deposit Date for Pay Period
Start	End			
5-Dec-2011	18-Dec-2011	24-Dec-2011	PP 01	5-Jan-2012
19-Dec-2011	1-Jan-2012	7-Jan-2012	PP 02	19-Jan-2012
2-Jan-2012	15-Jan-2012	21-Jan-2012	PP 03	2-Feb-2012
16-Jan-2012	29-Jan-2012	4-Feb-2012	PP 04	16-Feb-2012
30-Jan-2012	12-Feb-2012	18-Feb-2012	PP 05	1-Mar-2012
13-Feb-2012	26-Feb-2012	3-Mar-2012	PP 06	15-Mar-2012
27-Feb-2012	11-Mar-2012	17-Mar-2012	PP 07	29-Mar-2012
12-Mar-2012	25-Mar-2012	31-Mar-2012	PP 08	12-Apr-2012
26-Mar-2012	8-Apr-2012	14-Apr-2012	PP 09	26-Apr-2012
9-Apr-2012	22-Apr-2012	28-Apr-2012	PP 10	10-May-2012
23-Apr-2012	6-May-2012	12-May-2012	PP 11	24-May-2012
7-May-2012	20-May-2012	26-May-2012	PP 12	7-Jun-2012
23-May-2012	5-Jun-2012	11-Jun-2012	PP 13	23-Jun-2012
4-Jun-2012	17-Jun-2012	23-Jun-2012	PP 14	5-Jul-2012
18-Jun-2012	1-Jul-2012	7-Jul-2012	PP 15	19-Jul-2012
2-Jul-2012	15-Jul-2012	21-Jul-2012	PP 16	2-Aug-2012
16-Jul-2012	29-Jul-2012	4-Aug-2012	PP 17	16-Aug-2012
30-Jul-2012	12-Aug-2012	18-Aug-2012	PP 18	30-Aug-2012
13-Aug-2012	26-Aug-2012	1-Sep-2012	PP 19	13-Sep-2012
27-Aug-2012	9-Sep-2012	15-Sep-2012	PP 20	27-Sep-2012
10-Sep-2012	23-Sep-2012	29-Sep-2012	PP 21	11-Oct-2012
24-Sep-2012	7-Oct-2012	13-Oct-2012	PP 22	25-Oct-2012
8-Oct-2012	21-Oct-2012	27-Oct-2012	PP 23	8-Nov-2012
22-Oct-2012	4-Nov-2012	10-Nov-2012	PP 24	22-Nov-2012
5-Nov-2012	18-Nov-2012	24-Nov-2012	PP 25	6-Dec-2012
19-Nov-2012	2-Dec-2012	8-Dec-2012	PP 26	20-Dec-2012

Key points to consider with the above calendar:

- Effective August 2008, as per the TCRC-RTE Memorandum of Settlement, the bi-weekly "Guarantee Period" no longer coincides with the bi-weekly "Pay Period".
- **Guarantee Periods** commence on a Monday and conclude the Sunday of the following week (aligned with 2 weekly crew changes).
- All earnings in the Guarantee Period are compared with entitlement in the same Guarantee Period.
- Claims should be submitted with a **Start Date** of the first day of the Guarantee Period and an **End Date** of the last day of the Guarantee Period.
- Claims will be processed in the pay period for which the Guarantee Period ends provided they are submitted by the deadline.