

## RED WING ENHANCED SUBSIDY AUTHORIZATION FORM

### SECTION 1: To be completed by Employee - all fields are mandatory

Employee Name: (Please Print)

Employee Phone:

Employee ID Number:

Supervisors Name:

**CP employees:** To locate your nearest Red Wing Retailer refer to the CP Authorized Red Wing Dealer listing available on RailCity or through your supervisor or report to work location or call toll free 1-877-434-9618 (English only) Hours: M-F 7am – 4 pm CST. In order for you to receive the enhanced subsidy of 75% of the purchase price to a maximum of \$150.00 CAD, you must submit this completed form and a store receipt to the appropriate HR Service Centre. To contact the HR Service Centre call Toll Free 1-866-319-3900 or send an E-Mail at HR Help - Canada or HR Help Union - Canada. The HR Service Centres are listed below.

**Non-union, TCRC-RTE, TCRC-RTC - please submit to HR HELP- CANADA**

HR Service Centre, Attention: **Employee Services**  
Canadian Pacific Railway,  
Suite 600, 401-9th Avenue SW, Calgary, AB T2P 4Z4  
FAX# 1-403-319-7479

**TCRC-MWED, IBEW, CAW and USWA - please submit to HR HELP Union**

HR Service Centre, Canadian Pacific Railway  
Suite 400, Windsor Station,  
P.O.Box 6042, Montreal, PQ H3C 3E4  
FAX# 1-866-995-6959

**Red Wing Shoe Retailer:**

1. This is national account between Canadian Pacific and Red Wing Brands of America, Inc.
2. CP employees must show their CP identification card or a copy of a recent pay and government issued identification to qualify for the preferred pricing listed below.
3. Please measure length, width and fit each foot for every sale.
4. **Payment will be made in full by the Canadian Pacific employee at the time of purchase.** Canadian Pacific employees will be responsible for submitting a copy of this form and their receipt to HR Employee Services for subsidy reimbursement.
5. **Only sell the following approved styles:**

Style	Price	Style	Price	Style	Price
2412	\$266	2414	\$254	3505#	\$213
3528	\$201	3547*	\$230	3508	\$213

#3505 Approved for welders only

\*3547 available August 2010

6. You may sell below but never above the prices listed on this form. All prices are in Canadian dollars. The Enhanced Subsidy **will not be given to CP employees for any styles outside this list.** If an employee selects a style that is not listed on this form, they may claim a subsidy under the Basic Safety Footwear Subsidy Program.
7. Make a copy of this completed form for your records and record the sale on reporting form. Give the original form with a copy of the sales receipt to the Canadian Pacific employee to take with their footwear.
8. Send completed reporting form (excel file) monthly to: Red Wing Brands of America, Inc, Attn: Pair Tracking, 314 Main Street, Red Wing, MN 55066, fax to 651-385-0897, or email to reporting@redwingshoe.com.
9. You will not be paid for any sales directly from Red Wing Brands of America, Inc. **Collect full amount at the time of sale.**

### SECTION 2: To be completed by Red Wing Dealer

Style:

Size:

Width:

Price: \$

+ GST: \$

Seven (7) Digit Red Wing Shoe

Account #: \_\_\_\_\_

Total: \$

Sale date: \_\_\_\_\_

Red Wing retailer signature: \_\_\_\_\_

I understand that I am responsible for submitting a copy of the Red Wing Enhanced Subsidy Authorization Form and a store receipt to the correct HR Service Centre listed above in order to receive the enhanced subsidy reimbursement.

Canadian Pacific Employee Signature: \_\_\_\_\_ Date \_\_\_\_\_

